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9<sup>th</sup> July 2025

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business. To be held on **14th July 2025 at 7.00pm**.

**A M. Nicholls**

Clerk to the Parish Council

**A G E N D A**

**1. Apologies for Absence**

To accept apologies for this meeting.

**2. Declaration of Interests**

Councillors are asked to declare any interests on agenda matters and reminded that any change in interests must be notified to the clerk within 28 days.

**3. Minutes of the Previous Meeting**

Councillors are asked to accept the minutes of 12th May 2025 sent by email, for your approval.

**4. Public Participation**

Standing Orders will be adjourned to allow guests and residents to speak.

**5. Parish Councils Assets**

To consider a maintenance budget for the Parish Councils Assets

**6. Request for a donations**

- a) To consider a request from the Police to pay £150 towards the cost of an Electric bike for a PSCO
- b) To discuss a request for a donation to support our local community to purchase some items that would enhance our fund raising and community events.

**7. SpIDs**

To receive an update

**8. Lengthsmans Contract**

To discuss extending the Lengthsman's Contract

**9. Councillor Training**

To discuss Councillor Training needs

**10. Finance**

**Bank reconciliation to 31<sup>st</sup> March 2025**

**Accounts, bank reconciliation, internal scrutiny reports to 30<sup>th</sup> June 2025**

Electronic copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

Councillors are asked to consider the following payments;  
Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

Bank Interest May	£19.64
Bank Interest June	£18.66
Lottery May	£19.50
Lottery June	£16.50

**Standing Orders and Direct Debits**

Easy Web Sites May	£30.36
Easy Web Sites June	£30.36
Easy Web Sites July	£30.36
Staff Costs May	£265.69
Staff Costs June	£265.69

**Payment made by Bank Transfer**

13/05/2025	St Helens Church	£150.00
13/05/2025	Memorial Hall	£1,000.00
13/05/2025	Childrens Festival	£250.00
13/05/2025	A Nicholls	£4.50
30/05/2025	Clear Insurance	£460.89
30/05/2025	K Davies	£46.99
01/06/2025	Easy Web	£30.36
02/06/2025	Rob Ward	£659.99
30/06/2025	Towers & Gornall	£66.60
30/06/2025	HMRC	£179.80
01/07/2025	Lcc Highways	£1,020.00
01/07/2025	Easy Web	£30.36
02/07/2025	Rob Ward	£702.00

**Payments to be made by Bank Transfer 15th July 2025**

Parish Clerks expenses £4.50

**11. Verbal Reports for information**

Kirkland Memorial Hall

The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

**12. Agenda for next meeting 8<sup>th</sup> September 2025 7pm Kirkland Village Hall**

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors are asked to submit motions for discussion/resolution in writing at least 7 working days prior to the meeting. Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.

